

## Maine Township Board Meeting December 23, 2025

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

[https://mainetown.com/government/agendas\\_minutes.php](https://mainetown.com/government/agendas_minutes.php)

Board Members Present and other Elected Officials: Supervisor Jones, Trustees: Horvath, Maher, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Beauvais.

Others in Attendance: Attorney Kurt Asprooth, Vicki Rizzo, Liz Coy, Marie Dachniwsky, Monika Jaroszewicz, Luz Meneses, Emily Toomey, Marty McAlphin, Marty Cook, Jack Wisniewski, Richard Lyon, Jim Doherty, Bette Horstman, William McNutt, Rex Parker, Ron Wolflick and Eva Magnowski.

Supervisor Jones called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and Clerk Gialamas called the roll.

Agenda Item: Approval of Minutes of November 25, 2025 Board Meeting

Trustee Horvath Motion to waive the reading and approve minutes of the November 25, 2025 Board Meeting.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Trustee Lynch Absent

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated December 5, 2025 and December 19, 2025, Ach/Wire payments and General Assistance checks #57636 through check #57654 in the amount of \$33,569.24.

Trustee Horvath Motion to approve.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Trustee Lynch Absent

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated December 5, 2025 and December 19, 2025, Ach/Wire payments and Road District checks #25633 through check #25666 and authorize the Supervisor to issue Checks in payment of \$150,021.30.

Trustee Horvath Motion to approve.

Trustee Maher Second.

Motion on a roll call vote as follows:

Supervisor Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Absent

Trustee Lynch Absent

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated December 5, 2025 and December 19, 2025, Ach/Wire Payments and General Town Fund checks #63132 through check #63196 in the amount of \$328,890.35.

Trustee Maher	Motion to approve.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: Public Participation  
None.

Agenda Item: Introduction of New Employee – Jim Doherty

See video at 3:57

Supervisor Jones introduced and welcomed a new part-time employee, Jim Doherty, as a second PACE Van Driver.

Agenda Item: Proclamations Honoring Veterans for their Distinguished Military and Civic Service

See video at 4:38

Trustee Horvath read aloud the proclamation honoring Bette Horstman for her distinguished military and civic service.

Bette Horstman honorably served as a Second Lieutenant in the U.S. Army Medical Corps during World War II, providing medical care in Hawaii and Saipan under demanding wartime conditions and earning multiple military honors. After her discharge in 1947, she became a trailblazer in physical therapy, helping establish hospital departments, opening her own practice, and remaining active in veterans' organizations. This proclamation recognizes her service, leadership, and lasting legacy.

Supervisor Jones read aloud the proclamation honoring William McNutt for his service during the Korean War.

William McNutt honorably served in the United States Marine Corps Reserves, deploying to Korea during the Korean War from 1951 to 1952. He performed his duties with dedication and resilience under harsh conditions, contributed to military operations and improvements, witnessed significant changes in the Armed Forces, and returned home with lasting gratitude for his country. Maine Township honors him for his faithful service, sacrifice, and patriotism.

Agenda Item: Honor Flight Presentation – Presentation of Check

See video at 14:48

Clerk Gialamas stated that he is honored to continue the tradition established by his predecessor, Gary Warner, a Korean War veteran, who initiated the practice many years ago through donations to Honor Flight Chicago. He emphasized that these contributions do not use taxpayer funds and are derived solely from revenue generated by passport applications. Clerk Gialamas also expressed his appreciation for the partnership with Honor Flight and his commitment to supporting such a highly worthy cause.

Ron Wolflick, Chair of the Operation Locate a Hero, stated that Honor Flight Chicago has completed 126 flights since 2008, bringing over 12,000 veterans to Washington, D.C., more than any similar group in the country. The trips are privately funded, with a \$1,000 donation covering two veterans, and run seven one-day flights each year in partnership with Southwest Airlines. The program is entirely volunteer-run, relying on dedicated nurses, doctors, and support staff. Each veteran is closely cared for throughout the day, visits multiple memorials, and experiences a powerful welcome home attended by thousands. Mr. Wolflick expressed deep gratitude to Maine Township for its continued and exceptional support, which makes these missions possible.

Agenda Item: Presentation of Township Officials of Illinois Awards to Recipient

See video at 22:49

Supervisor Jones stated that at the Township Officials of Illinois conference, Art Mollenhauer received the 2025 AITCOY Volunteer Award for his extraordinary and sustained impact on youth through his leadership, mentorship, and generosity with the Big Brothers Big Sisters of Metropolitan Chicago organization.

Family Therapist Emily Toomey accepted the award on Art Mollenhauer's behalf, sharing that he has volunteered with Big Brothers Big Sisters for over 15 years and served as CEO from 2006-2017. Since then, he has continued supporting the community through volunteer work and nonprofit involvement. She highlighted his generosity and leadership, including helping organize the 10-year celebration and personally supporting program activities. Emily emphasized Art's lasting impact and said it was an honor to accept the award on his behalf.

Agenda Item: Presentation of Rex Parker's Illustrations of Town Hall

See video at 25:24

Mr. Rex Parker officially presented four illustrations he created for the Town Hall. The collection features various perspectives of the building. He expressed his great satisfaction with the project, commending both the township elected officials, staff, and the building itself.

Agenda Item: Old Business, Discussion and Possible Vote on IGA between Maine Township and  
Maine Township Road District for Sale and Purchase of a Vehicle with Plow

See video at 28:36

Supervisor Jones stated that this Intergovernmental Agreement between Maine Township and the Maine Township Road District provides for the sale of a surplus 2022 Ford F-150 pickup with plow attachment from the Road District to the Township for official Township use. The Township will purchase the vehicle for \$1.00, assume responsibility for all title, registration, and related transfer costs, and accept the vehicle "as is" with no warranties.

Trustee Horvath	Motion to vote on the Intergovernmental Agreement between Maine Township and Maine Township Road District for the sale and purchase of a vehicle.
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Trustee Maher	Second.
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Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: Old Business, Discussion and Possible Vote on Town Fund and General Assistance  
Tax Levy Ordinance 2025-2

See video at 30:04

Supervisor Jones stated that the levy is the amount of revenue that a township expects to receive through taxation to fund a portion of the budget. The proposed Town Fund Levy Ordinance is an increase of 4.99% from the prior year extension. The General Assistance levy remains at zero percent unchanged from the prior year extension.

Trustee Maher	Motion to adopt the Town Fund and General Assistance Tax Levy Ordinance 2025-2
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Trustee Horvath	Second.
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Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes

Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: Old Business, Discussion and Vote on Agency Funding Allocation  
See video at 31:57

Supervisor Jones stated that, to illustrate the scope of the Township's commitment to social services, 31 agencies will receive \$499,300 in funding in 2026. These funds will support a wide range of services, including senior living, services for individuals with disabilities, addiction recovery, sexual abuse support, older adult programs, and both child and adult services.

There was no discussion, so Supervisor Jones called for a motion.

Trustee Maher	Motion to adopt the Agency Funding Allocation per the consensus recommendations.
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: New Business, Discussion of Tentative Road & Bridge Budget  
See video at 35:17

Highway Commissioner Beauvais presented the 2026 project plan, which was developed through an engineering analysis to prioritize streets and drainage systems throughout the Township. The plan places primary emphasis on drainage improvements, with a smaller portion allocated to roadway resurfacing. Repaving, along with curb and sidewalk replacement, is scheduled for Margail Court, Home Court, and Home Terrace. Proposed drainage projects include Greenwood Drive, Sumac Road, and Emerson, as well as Phase One of the Main North drainage project, pending state approval. The Commissioner invited the Board to review the proposed budget and submit any questions either at the current meeting or at the following month's meeting.

No questions from the Board.

Agenda Item: New Business, Discussion and Approval of Resolution 2025-10 Schedule of Regular Board Meetings  
See video at 37:46

Chief Deputy Clerk Magnowski noted that regular board meetings are held on the last Tuesday of each month, but the December meeting conflicts with the holiday period.

The discussion focused on rescheduling the December meeting from Tuesday, December 29, 2026, to Tuesday, December 22, 2026.

Attorney Asprooth added that holding the meeting on December 29<sup>th</sup>, would create a tight deadline for adopting the tax levy and filing it with the Cook County Clerk.

Trustee Horvath	Motion to adopt the Resolution 2025-10 Schedule of Regular Board Meetings.
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes

Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: New Business, Discussion and Possible Vote on Paychex Software Package Update  
See video at 40:36

Administrator Rizzo stated that the Township currently uses Paychex for HR services, benefits administration, payroll, and related functions.

An updated service plan was presented for Board consideration and potential approval, which includes:

- The HR Pro bundle, providing all current services at a lower cost.
- Review and customization of the employee handbook, with all policies legally reviewed and included in the bundle.
- Free processing of any last-minute payroll checks or issuance of payroll outside the regular biweekly schedule.
- A service agreement under the same month-to-month terms as the current agreement, with no long-term contract required.

Trustee Horvath	Motion to approve Paychex Software Package Update
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: New Business, Discussion and Possible Vote to Approve the Engagement Letter with Lauterbach and Amen for Services to be Provided for the Fiscal Year Ending 2/28/26

See video at 45:11

Administrator Rizzo presented the Lauterbach and Amen Engagement Letter for Board consideration and approval. The letter outlined the audit scope and objectives, as well as all services to be performed for the fiscal year ending February 28, 2026.

Trustee Maher	Motion to approve Paychex Software Package Update
Trustee Horvath	Second.

Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

Agenda Item: Officials' Reports

Assessor Krey reported that the Board of Review reopened and her office processed 122 appeals during the week, in addition to those previously handled. Additionally, she noted attending the Mainstreamers' holiday luncheon, describing it as an enjoyable, well-attended, and positive event.

Assessor Krey extended Merry Christmas and Happy Hanukkah greetings to everyone.

Highway Commissioner Beauvais expressed appreciation that winter weather has paused following a difficult start to December, noting that temperatures are expected to return to the 50's this week. He also extended Merry Christmas and Happy Holiday wishes to everyone.

Clerk Gialamas reported that the past month has been busy and festive, including family birthdays and a holiday party for the Mainstreamers. He extended wishes for a Merry Christmas, Happy

New Year, and Happy Hanukkah, along with warm wishes for anyone celebrating other holidays. Clerk Gialamas expressed gratitude to all employees, the Board, and the Attorney, noting they are a great group to work with.

Trustee Horvath reported that several Board members, including herself, attended the senior luncheon hosted by Mainstreamers. She extended special thanks to Marie and the Mainstreamers staff for organizing the event, which was attended by over 200 people and ran very smoothly. Trustee Horvath wished everyone happy holidays and a Happy New Year.

Trustee Maher reported on recent commendations and achievements. MaineStay Agency and Program Coordinator Iain Parker was publicly recognized for his diligent work on agency funding, including the careful compilation and analysis of numerical data. MaineStay Assistant Director Ariel Kalvelage was acknowledged following a client compliment featured in a story, highlighting her as an exceptional employee. MaineStreamers Director Marie Dachniwsky received praise for organizing the Vienna Boys' Choir concert at the Chicago Symphony Orchestra, an event noted as outstanding and exemplary for a government agency. Food Pantry Director Pitzaferro and his volunteers were commended for raising \$24,335 in donations in a short period, a remarkable feat given the current economic climate. Finally, Trustee Maher thanked everyone for the birthday cards and extended warm Christmas and holiday greetings to all.

Supervisor Jones echoed the gratitude for the recent luncheon, noting it was excellent and that Mainstreamers always do a great job. Supervisor Jones highlighted the incredible generosity of the community in supporting the Food Pantry. Donations from individuals, Amazon, schools, and local events have been overwhelming. She said that Food Pantry Director Pitzaferro mentioned that 70,000 pounds of food were delivered this month alone, not including additional personal items. Supervisor Jones extended thanks to everyone and wished a happy holiday season. She reminded the community that the next Neighborhood Watch meeting is scheduled on January 7<sup>th</sup>, at 7:00 p.m., inviting anyone who wants to participate or raise concerns.

For more detailed Officials' Reports see the video at 48:12

Agenda Item: Closed/Executive Session – pursuant to Section 2(c)(1) of the Open Meetings Act; discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and pursuant to Section 2(c)(5) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and pursuant to Section 2(c)(11) of the Open Meetings Act litigation which is probable or imminent; and review, approval and/or release of closed session minutes (ILCS 5/120/2.06)

Supervisor Jones announced that there is no Closed/Executive Session.

Agenda Item: Adjournment

Trustee Horvath	Motion to adjourn.
Trustee Maher	Second.

Motion on a roll call vote as follows:

Supervisor Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Absent
Trustee Lynch	Absent

Motion carried.

The meeting was adjourned at 7:56 p.m.